



Introduction to International Student Mobility at FUB

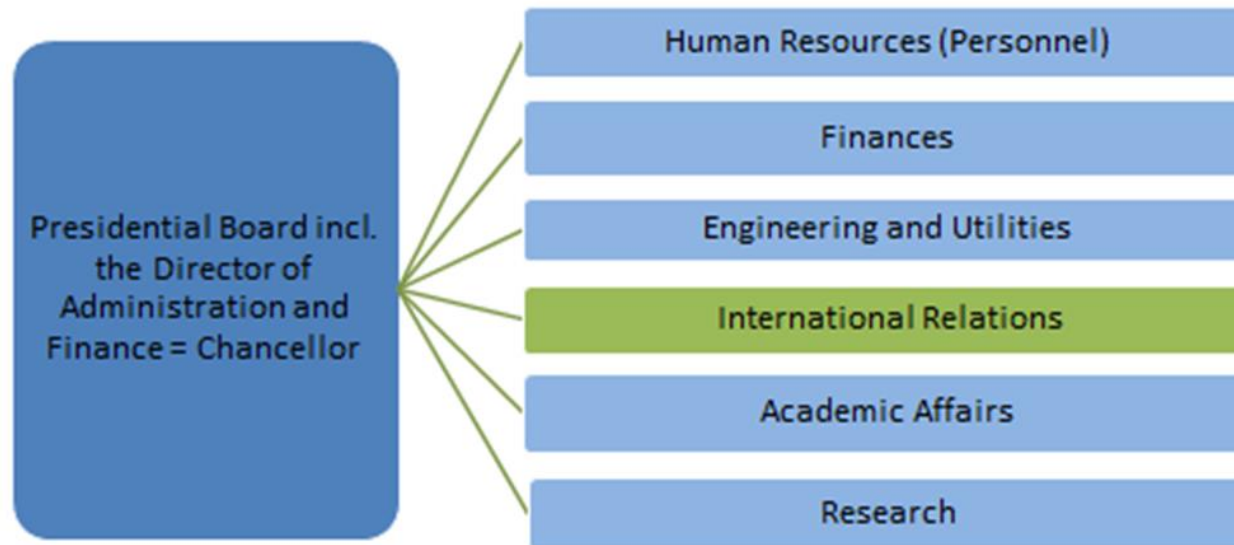
**International Student Mobility –
Welcome Services**

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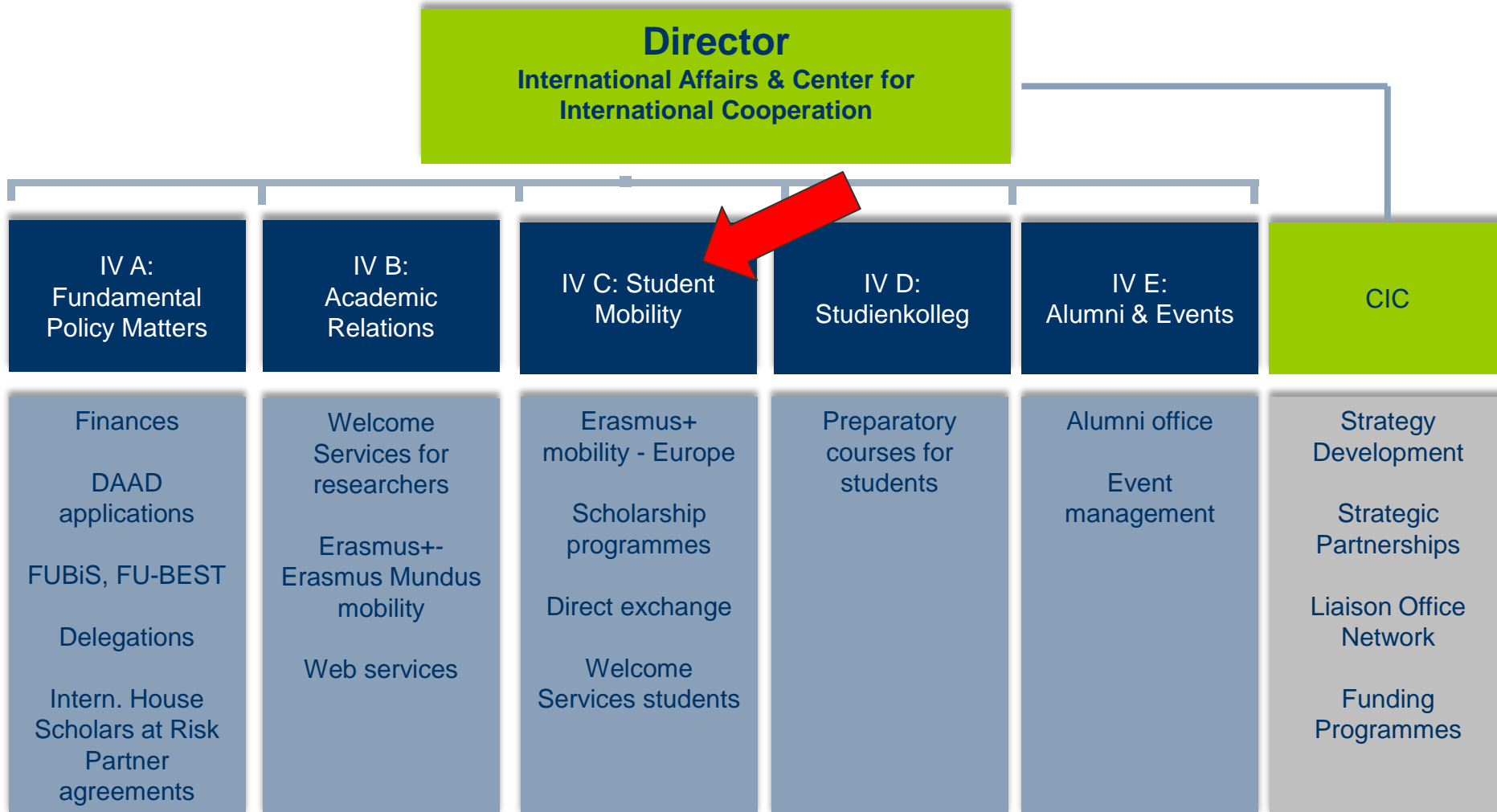
June 2017

University Organisational Structure

Central University Administration



Tasks – International Affairs



International Student Mobility & Welcome Services

**Head
of
Unit**

Outgoing mobility:

Consulting, support, programme implementation, data management, information material, file keeping

Incoming mobility (students):

Consulting, support, programme implementation, data management, information material, enrolment of students in exchange programmes, transcripts, ca. 1,600 incoming programme students

Incoming mobility services:

Accommodation, visa / insurance / pick-up services, information on pre-semester language classes

Freie Universität Berlin Direct Exchange Programme

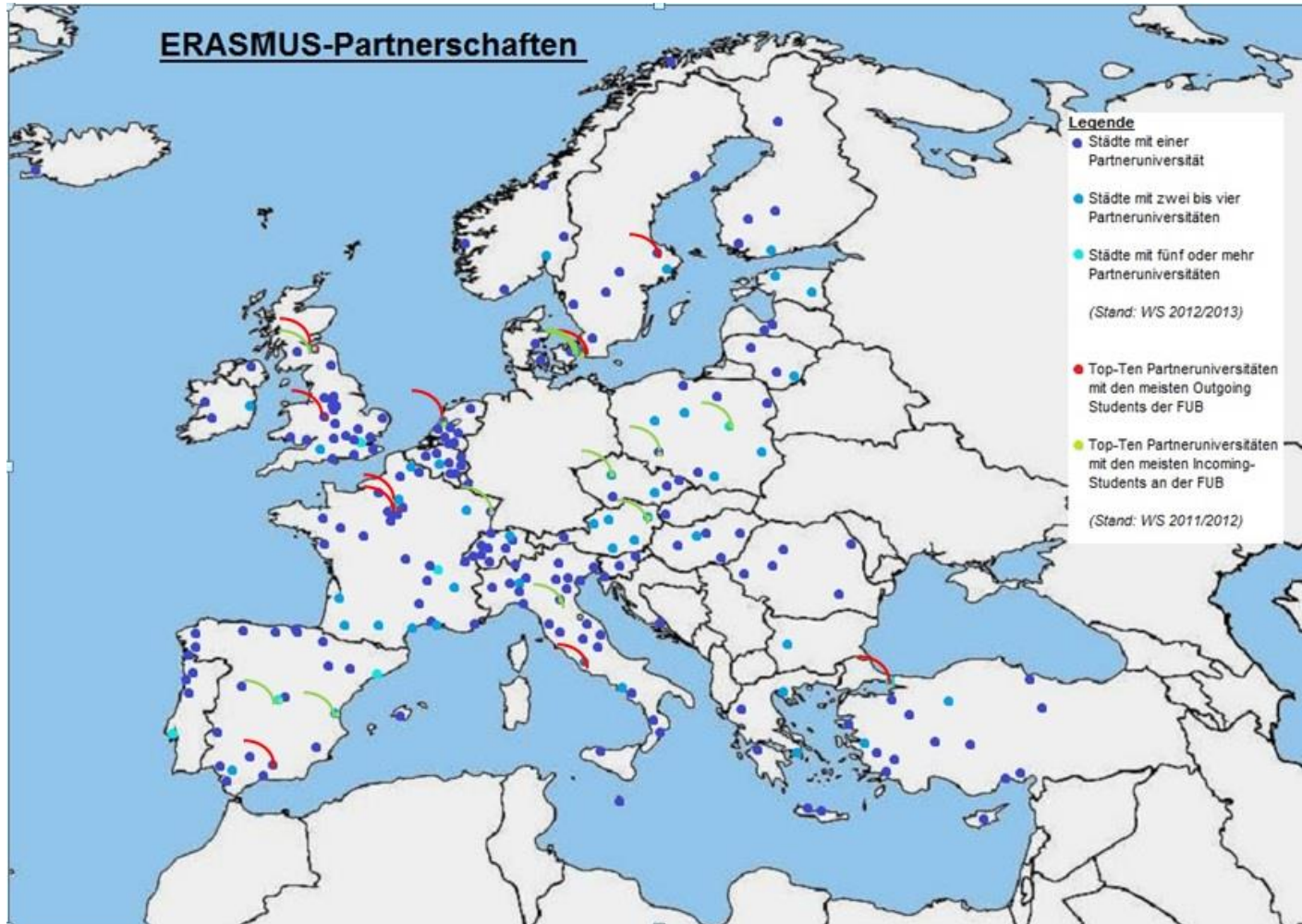
The Freie Universität Berlin (FU) maintains intensive contacts to partner universities all over the world since its establishment in 1948.

330 incoming and outgoing students per year participate in the programme with over 70 partner universities.

The Direct Exchange Programme offers:

- Study abroad at the leading universities in the respective countries
- Preferential enrollment and a waiver of tuition fees at all partner universities
- Additional benefits such as free housing or stipends of up to US \$ 20,000 at some universities abroad

Erasmus+ European Student and Staff Mobility



Erasmus+ (Europe) : nutshell

370 partners

1900 places SMS

130 Erasmus+

departmental coordinators

700 outgoing SMS

900 incoming SMS

80 outgoing SMP

35 outgoing STA

20 outgoing STT

> how to handle imbalances?

> what would be a good number?

>> no comment

> increase >< quality

> “reward” for incoming students?!

> increasing! (☺ good cooperation
Career Service)

> who participates? effects?

> how to provide placements?

Funding for Outgoing Student Mobility

PROMOS - Programme for Mobility of Students in Germany

- Funding of Study Visits world-wide (1 to 6 months)
- Funding of Language Courses world-wide (3 weeks to 6 months)
- Funding of Internships (only non EU-Countries, 6 weeks to 6 months))
 - >> funding for 50-80 individuals per academic year
- Funding of Short Term Content Courses world-wide (up to six weeks)
- Funding of Study Visits for Student Groups world-wide (up to 12 days)

Funding options:

monthly stipend (ca. 300 €)
and / or travel grant (acc. to distance)
and / or course fees (1x 500 €)

Student Services Center der Freien Universität Berlin Iltisstr. 4 (U-Bahnhof Dahlem-Dorf)



Info-Service Studium of Freie Universität for Students and Applicants

Organisation

- General office hours: daily Monday to Wednesday, Friday 09.00 - 15.00 and Thursday 09.00-17.00
- Establishment of two info-counters
- Establishment of a joint call-center (telephone and e-mail)
- Establishment of back offices for all departments (personal, e-mail and telephone)
- Front office (counters + call-center): students
- Back offices: university employees

Interfaces between FUB Career Service and International Student Mobility: Internships abroad

Outgoing students

Career Service:

- guiding and general information during office hours, website,
- information sessions, application trainings (sometimes funded by Erasmus+ OS)

International Student Mobility:

- Information about funding programmes
- Funding: Erasmus+: Europe
PROMOS: worldwide



Interfaces between FUB Career Service and International Student Mobility: Internships in Germany

Incoming Students

International Student Mobility:

- Almost everything for exchange students (pre-information, enrolment, semester programme, transcripts...)



Career Service:

- Participation in Orientation Days for Exchange students
- guiding and general information during office hours, website
- special information sessions

Thank You for Your Attention!

VERITAS – IUSTITIA – LIBERTAS

Freie Universität has a special obligation to think and to help forge the future (...) in terms of truth and justice and liberty.



Further information: www.fu-berlin.de