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| --- | --- |
| *Full Name**Street Address, City, State, Zip Code*Email: *emailaddress@email.com*Skype: *user.name*Phone: *phone.number*Date of Birth: *DD/MM/YYYY*Gender:Nationality: | InsertPhotoHere-Graphic |

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| **DESIRED INTERNSHIP/PROFESSIONAL FIELD** |
| *Example: Internship in Marketing, Internship in Business Development* |
| **EDUCATION** |
| **Name of University***Type of Degree*Current Academic Year:*1st, 2nd, 3rd, 4th*Expected Graduation Date: *MM/YYYY*Relevant Course Work: *Example Course A, Example Course B*Awards and Certificates Received: | Location:Dates: MM/YYYY – MM/YYYY |
| **WORK EXPERIENCE** |
| **Name of Employer A***Title of Position** Prepared…
* Administered …
* Created…
 | Location:Dates: MM/YYYY – MM/YYYY |
| **Name of Employer B***Title of Position** Coordinated…
* Organized …
 | Location:Dates: MM/YYYY – MM/YYYY |
| **Name of Employer C***Title of Position** Maintained….
* Conducted…
 | Location:Dates: MM/YYYY – MM/YYYY |
| **ADDITIONAL INFORMATION AND ACTIVITIES**  |
| *Examples:**Unique activities/interests/clubs**Language Skills**Social Skills**Organizational Skills**Computer Skills* |  |