

Studying at FU Berlin

International Student Support, Center for Academic Advising and Psychological Counseling



Topics

Information on FU Berlin

- Study Programs
- Study Structure
- University Life

Support Services

Application procedure

- for BA programs
- for MA programs

Presentation

Download this presentation here:

https://www.fu-

berlin.de/en/studium/beratung/veranstaltungen/internationale-

angebote/index.html

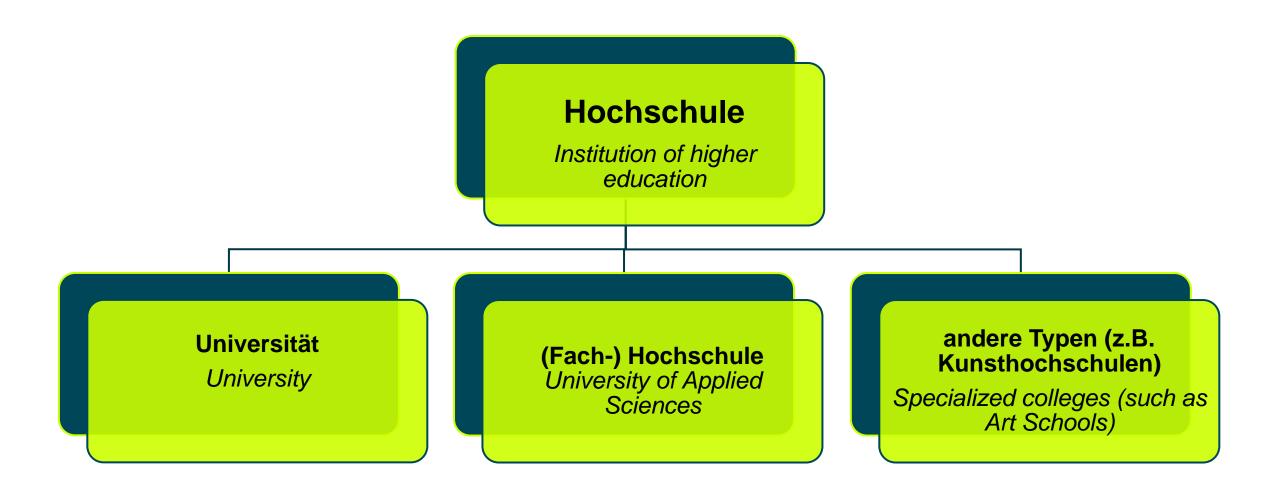
Survey

Are you interested in a

- A) Bachelor's or state exam program?
- B) Master's program?

Study Programs

Institutions of Higher Education



Freie Universität Berlin

Founded: 1948

Students: 33,000

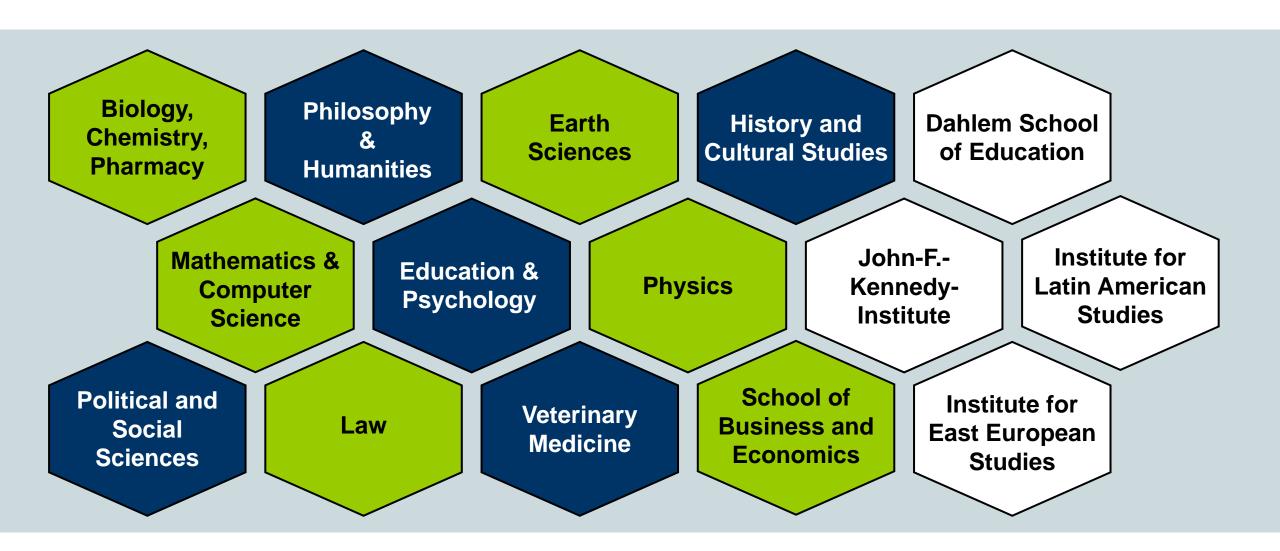
Study Programs: 173

Bachelor's Programs: 78

Master's Programs: 95



Academic Departments & Central Institutes



Overview of Study Programs

Undergraduate Degree Programs



Please be aware that except the mono bachelor "North American Studies" undergraduate courses are taught only in German. Application and enrollment for all our undergraduate study programs require sufficient German skills.



Mono bachelor

- Biochemistry
- Bioinformatics
- Biology
- Business Administration
- Chemistry
- Chinese Studies/East Asian Studies
- Computer Science
- Digital Media and Technology
- Economics

Master's degree - graduate degree programs



An **graduate degree** supplements the undergraduate degree and leads to the second highest university degree (**Master**). It can serve to scientifically deepen previous studies or open up new areas of knowledge.

At Freie Universität Berlin, there are a variety of master's degree programs with different durations, admission requirements, and costs.

Programs in English

Study Programs in Cooperation with national and international Universities

New study offer for the winter semester 2024/25 (partly conditional on approval by the senate administration responsible for higher education):

- · Critical Dance Studies (M.A.)
- · Economic Systems (M.Sc.)
- · Science, Technology and Medicine in the Ancient World (M.A.)



Master's programs

- · Applied Landscape and Field Archaeology
- Applied Literary Studies Contemporary Literature
- Arabic Studies
- · Archaeology of the Ancient World
- · Art History in a Global Context: Focus on Africa
- Art History in a Global Context: Focus on East Asia
- Art History in a Global Context: Focus on Europe and America

Online Assistant for Choosing Your Degree

Biochemistry (M.Sc.) START **PROGRAM EXEMPLARY TASKS** UNIVERSITY LIFE RESEARCH **PROSPECTS** APPLY?

Prospects

Many graduates from the Biochemistry Master's program at FUB continue to obtain their PhD. Thereafter, graduates can work in very different occupations. Many remain in research while others go on to work in pharmaceutical or biotech companies.

On the following pages, you can read short interviews with FUB Biochemistry graduates working in various occupational fields. They describe how they decided to pursue their profession, provide insights into their professional life and explain what skills and competences they need on a regular basis at work.



Lisa Neidhardt, PhD student



Sana Khan Khilji, PhD student



Dr. Holger Sieg, Junior Research Group Leader



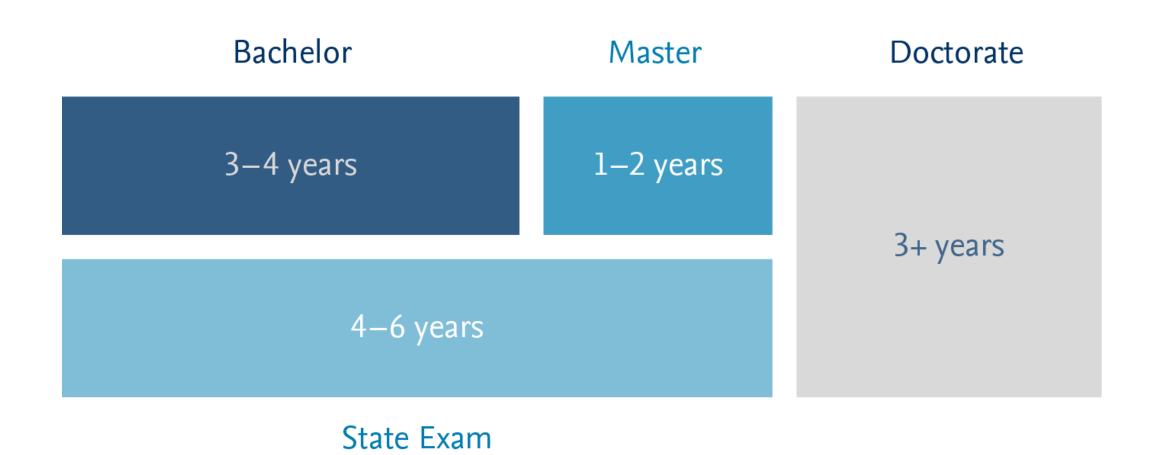
Dr. Alexander Ulrich, Research Scientist

The program description of each master's program includes information about:

- ✓ course content
- ✓ (video) interviews with lecturers and (former) students
- ✓ example assignments
- ✓ student feedback and perspectives

Study Structure

Study Structure



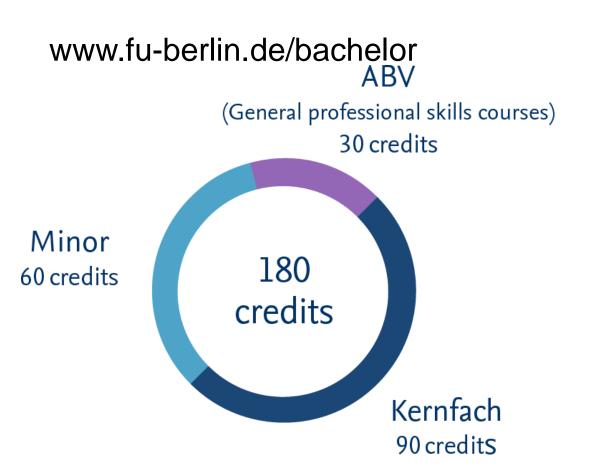
Single-subject Bachelor



ABV includes

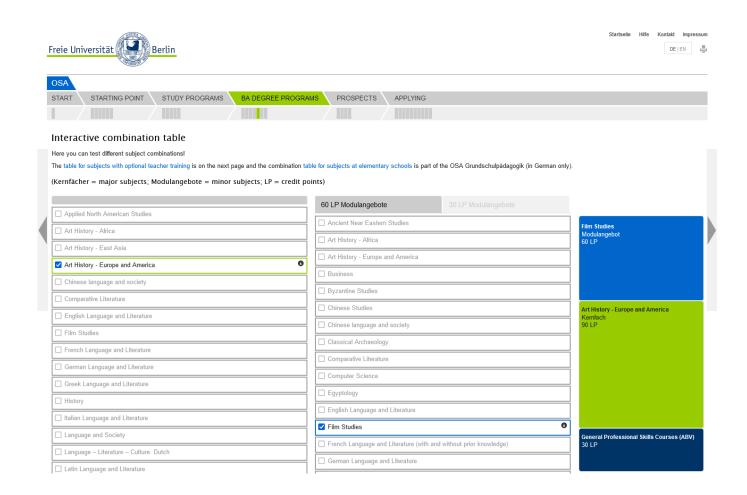
- Mandatory internship
- Elective courses in 8 areas (e.g. foreign languages, IT, Gender & Diversity)

Combination Bachelor





Different combinations of subjects



University Life

Semester Schedule

Winter Term: October 1 – March 31

Courses start in mid-October and end in mid-February

Summer Term: April 1 – September 30

Courses start in mid-April and end in mid-July

Lecture Hall and Seminar Room







Image: Stefan Wolf Lucks

Libraries





Image: David Ausserhofer Image: Reinhard Görner

Cafeterias and Student Cafés

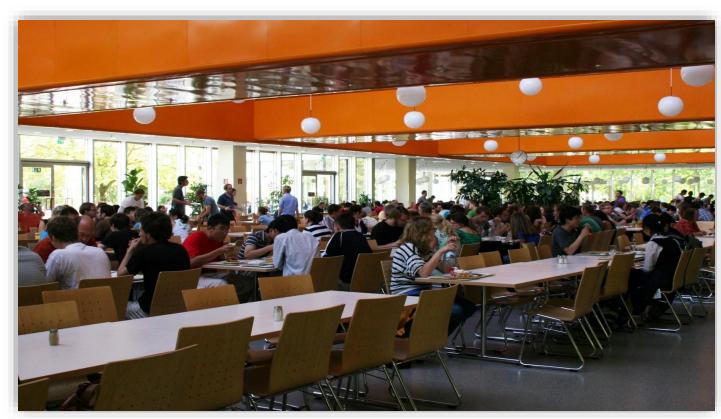


Image Marina Kosmalla



Image: Diana Wilke

Student Mobility

Freie Universität Berlin cooperates with selected universities around the world. Students can take part in several exchange programs
Students can also receive funding for internships abroad
Information provided by the Student Mobility Unit



Graphic: FU Berlin

Support Services

Studierenden-Service-Center

Student Services Center

















KONTAKT

Adresse

Iltisstr. 4 & Iltisstr. 1 14195 Berlin







Montag, Mittwoch, Freitag: 9.00-15.00 Uhr

Dienstag & Donnerstag: 9.00-17.00 Uhr

Telefon +49 30 838 70000

E-Mail info-service@fu-berlin.de

Info-Service Studium



Montag, Mittwoch, Freitag Monday, Wednesday, Friday 9.00-15.00 Uhr

Dienstag, Donnerstag
Tuesday, Thursday
9.00-17.00 Uhr

Ort
Location

Iltisstr. 4 (SSC) + Ottovon-Simson-Str. 26
14195 Berlin

Telefon / Phone +49 (30) 838 70000

E-Mail <u>info-service@fu-berlin.de</u>

Allgemeine Studienberatung

General Academic Advising

Wir informieren und beraten zu

- Studieninhalten und -anforderungen,
- Zugangsvoraussetzungen und numerus clausus,
- Fächerwahl,
- Fach- und Hochschulwechsel



We inform and advise you regarding

- study programs,
- admission regulations and chances,
- choice of disciplines,
- change of study program

Allgemeine Studienberatung

General Academic Advising



Beratungsgespräche mit Termin

Consultation with an appointment

Offene Sprechstunde

Open office hours

Terminvereinbarung

Booking an appointment

Ort / Location

Kontakt / E-Mail

Montag-Freitag

Monday to Friday

Montagnachmittag und

Dienstagvormittag

Monday afternoon and Tuesday

morning

Formular auf SSC-Website oder

per Mail

Form available at SSC website

or via writing an email

Iltisstr. 4 (SSC)

14195 Berlin

info-service@fu-berlin.de

Websites for study and career guidance



www.hochschulkompass.de

Suchmaschine für Studiengänge in ganz Deutschland Search engine for degree programs throughout Germany



www.berufenet.arbeitsagentur.de

Berufsbeschreibungen, Zugang zur Tätigkeiten, Verdienstmöglichkeiten Job descriptions, access to activities, earning potential



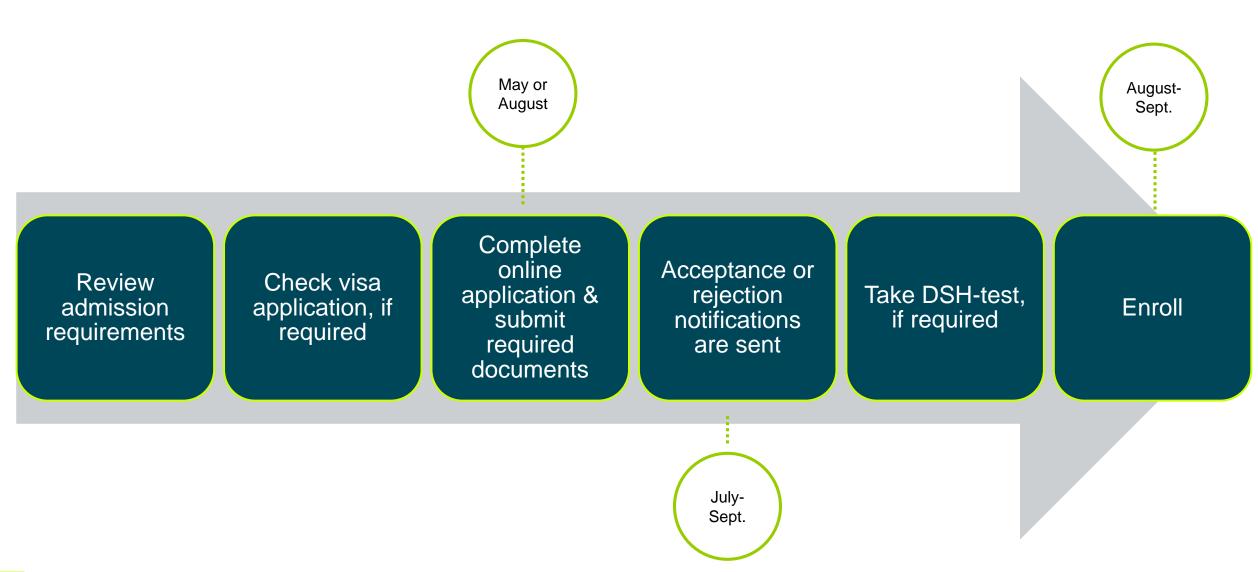
Admission and Application Process

Admission restrictions

- Most study programs have an admission restriction (Numerus Clausus)
- The Latin term Numerus Clausus stands for "restricted number" and means that the number of applicants admitted must not be (much) higher than the number of available places (as calculated by the respective university).
- To see whether a study program has restricted admission, look out for the phrase "lokale Zulassungsbeschränkung (local admission restriction)" in the program description at the link below

Application and Admission Process for Bachelor's and State Exam Programs

Applying in 6 Steps



Review Admission Requirements

Required for the **application**:

- a higher education entrance qualification (HZB)
- Sufficient German skills (except for the BA North American Studies)
- Additional language skills, depending on the study program

Higher Education Entrance Qualification (HZB)

- Whether you have a higher education entrance qualification that is accepted as equal to the German HZB depends on your educational background.
- Conditions usually include the following:
 - a high school diploma or school-leaving qualification from your native country that grants you access to higher education in your native country or, as the case may be,
 - a combination of school-leaving qualification, university entrance exam and/or years already enrolled as a student at a university.

Higher Education Entrance Qualification (HZB)

You either have...

.. direct access

to higher education in Germany

oder...

.. direct access

to higher education in Germany

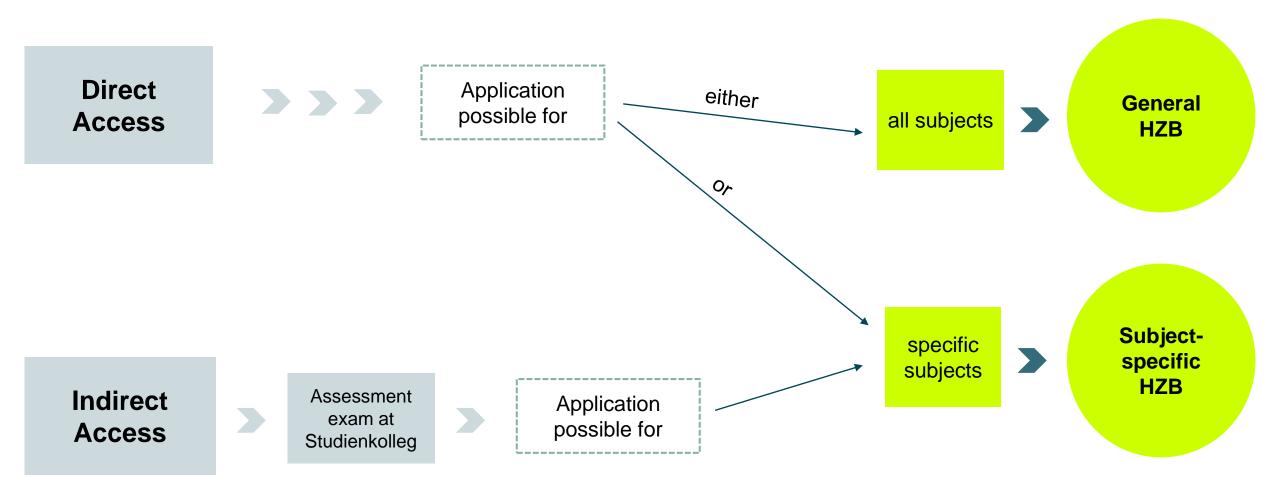
oder...

.. no access

to higher education in Germany

Please visit the
General Academic
Advisory Service
of FU Berlin or an
educational
counseling service
in Berlin

Higher Education Entrance Qualification (HZB)



What type of higher education entrance qualification do I have?



CHECK

Check: university admission

If you wish to study in Germany, you need a <u>University entrance qualification</u>, called "Hochschulzugangsberechtigung" or "HZB" for short. This database was developed in cooperation with the German Academic Exchange Service (<u>DAAD</u>). Its contents are based on the guidelines provided by the Central Office for Foreign Education (ZAB).

Find out quickly and simply if you are qualified to study in Germany using your Educational certificates.

Studienkolleg

- If you have an indirect university entrance qualification, you apply for your desired degree program via uni-assist at the FU Berlin and are then invited to take the Scholastic Assessment Test (Entry Test).
- The preparatory course lasts 1 year. All-day classes take place on five weekdays in various subjects, and in German.
- Information on the entry test: https://www.fu-
 berlin.de/sites/studienkolleg/studierfaehigkeitstest/index.html

German Skills

For enrollment, you need one of these certificates

- DSH 2 (test offered by FU Berlin)
- Telc C 1-Hochschule
- C 2-Zertifikat des Goethe-Instituts
- Deutsches Sprachdiplom der Kultusministerkonferenz - Zweite Stufe (DSD II)
- Feststellungsprüfung des Studienkollegs (Assessment Exam of the Studienkolleg)
- <u>TestDaF</u> with at least level 4 in all four parts

For the application, you need one of these certificates

- C1 CEFR certificate with grades
- <u>TestDaF</u> with at least level 4 in two parts and level 3 in two parts (f.e. 4/4/3/3)
- language evaluation test, which attests skills at level C1 CEFR
- DSH 1

Additional Language Skills

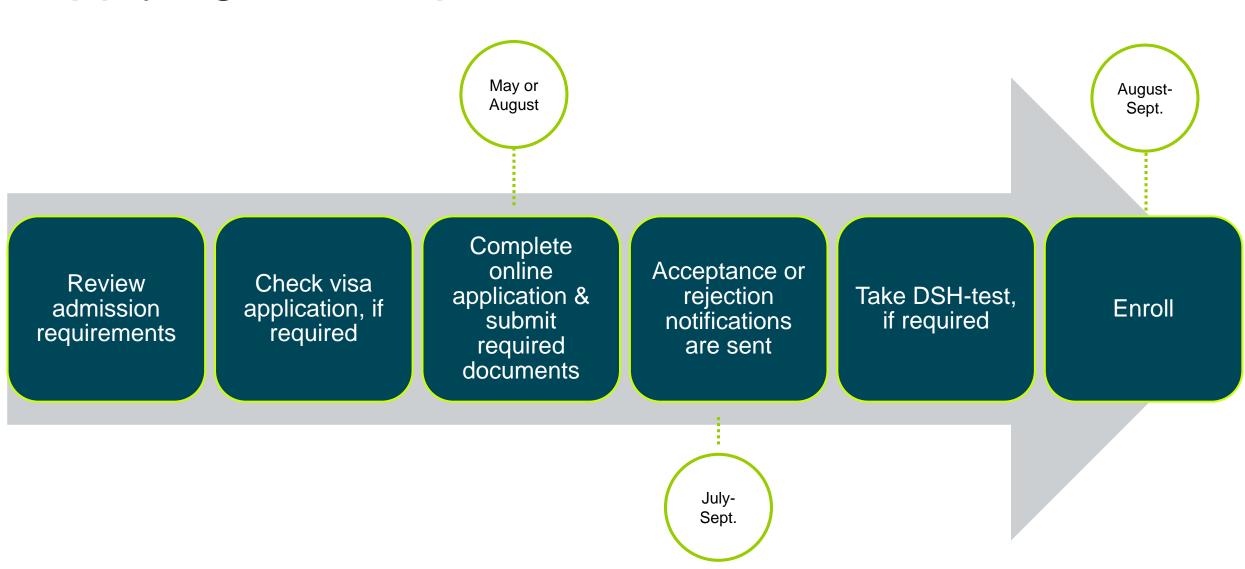
Some degree programs require English (or other language) proficiency for enrollment.

What additional language skills do I need to prove?

You can check on <u>www.fu-berlin.de/en/studium/studienangebot/grundstaendige/</u> whether the degree program of your choice requires additional skills in another language.

How can I provide proof of language skills?

> On the <u>university's **Application** website</u> you can learn more about how to prove those language skills.



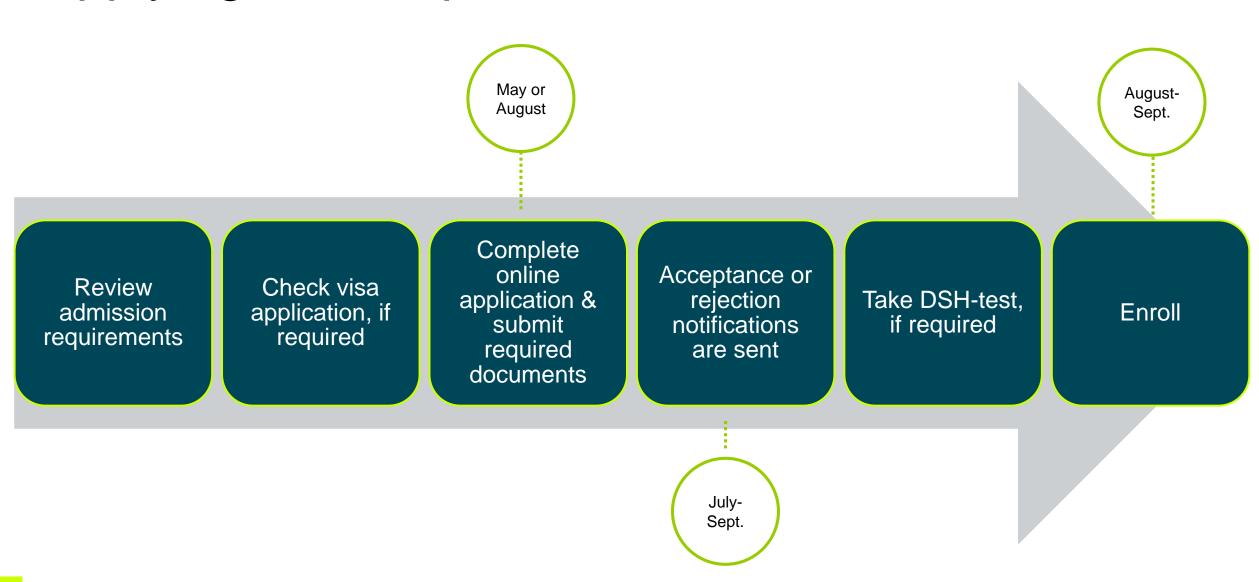
Visa and Residency Permits, if required

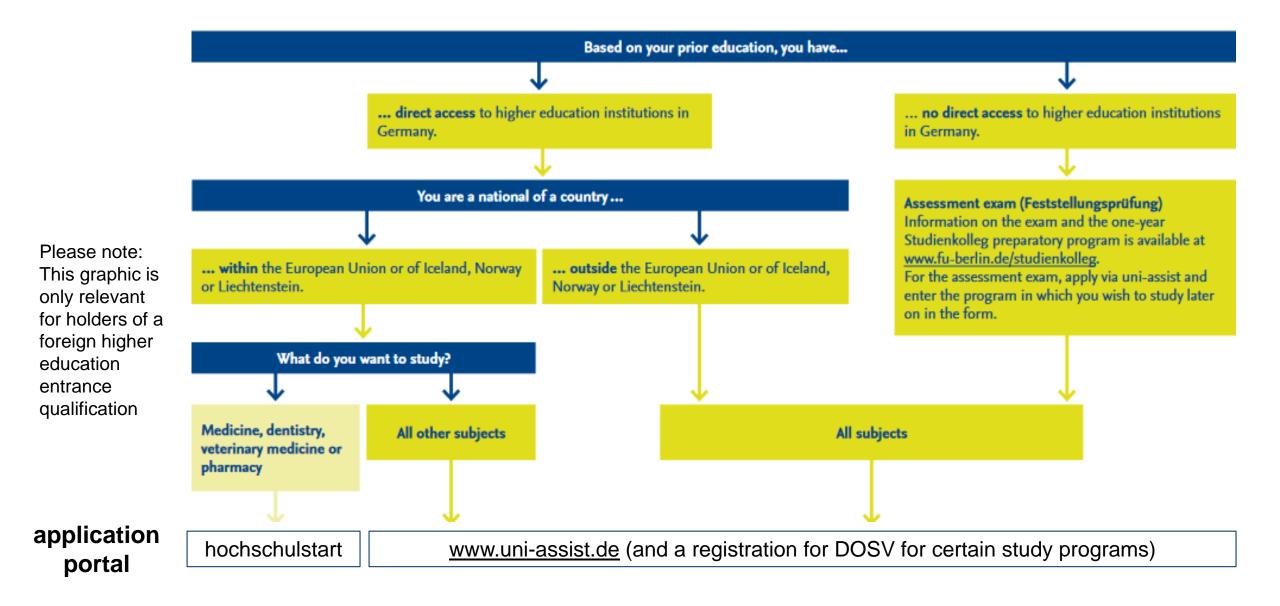
Do I need a visa?

- Check https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node
- https://www.daad.de/en/studying-in-germany/living-in-germany/visa/
- https://www.study-in-germany.de/en/plan-your-studies/requirements/visa/

Where do I apply for a visa?

- Contact the German embassy or consulate in your home country. You can find the addresses of the German embassy or consulate here: https://www.auswaertiges-amt.de/en/about-us/auslandsvertretungen
- Information on how to apply and required documents is available on the website of the respective German embassy or consulate.





Application via uni-assist

COURSE CATALOGUE

Search criteria

Winter Semester 2021/22 ×

Freie Universität Berlin 🗴

Q Wirtschaft

Semester

Federal state

Type of degree

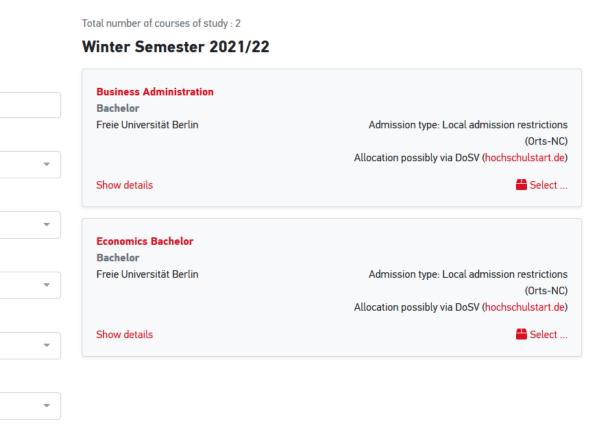
All

Bachelor ×

(Partial) courses of study

-- Please select --

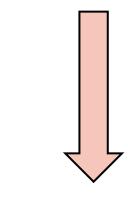




MY ACCOUNT ▼ MY APPLICATIONS ▼ MY INBOX # (2

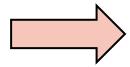
Dialogue-Oriented Service Procedure (DOSV)

Single-subject Bachelor's programs with an admission restriction, and Law (State Exam)



During registration at hochschulstart.de, you enter your personal data and create a user account. You will then receive an applicant ID (BID) and an applicant authentication number (BAN). You will need this BID and BAN to complete the online application on the **uni-assist** website.







Application for State Exam Study Programs

Application via www.hochschulstart.de for medicine, pharmacy, veterinary medicine and dentistry if you are an EU or EEA national (otherwise uni-assist).

Application deadlines for Undergraduate Degree Programs

Study programs with admission restriction + combination bachelor's degree programs (with and without admission restriction)

for the summer semester: 01.12. - 15.01. for the winter semester: 01.06.- 15.07.

Study programs without admission restriction (all semesters)

for the summer semester: 01.12. – first Monday in March for the winter semester: 01.06.- first Monday in September

Exception:

31.05. (winter semester): High school graduates of earlier years from EEA countries who want to apply for Veterinary Medicine, Pharmacy, Human Medicine or Dentistry

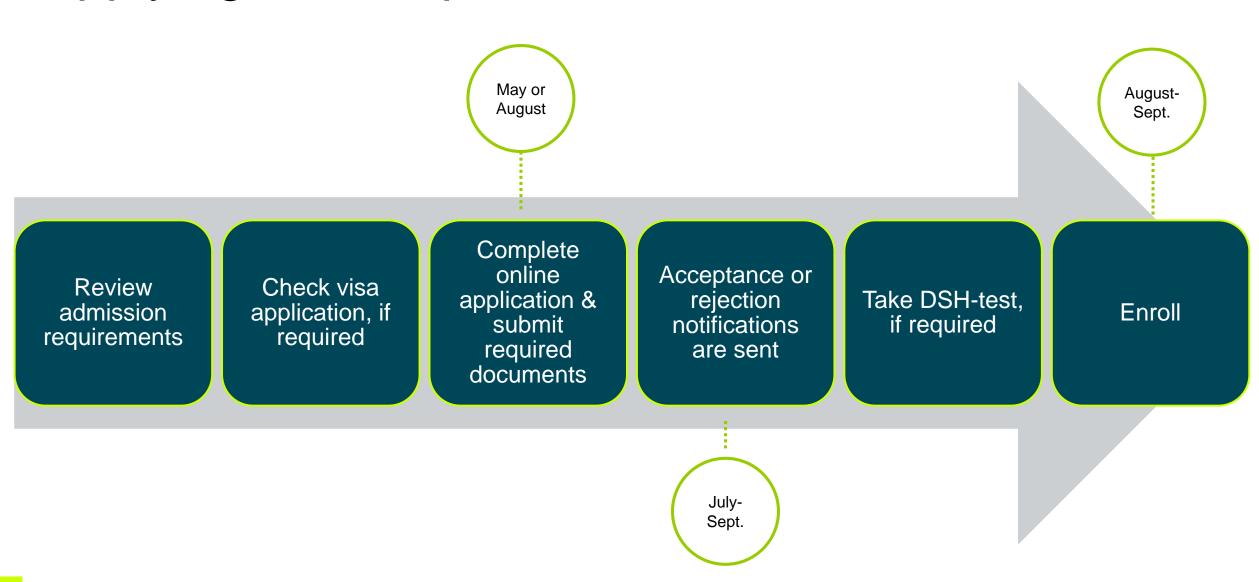
Documents needed for the application

In general:

- Certified copies of school leaving and university certificates
- official translations of all certificates if issued in any language other than English or German
- proof of sufficient knowledge of German

Additional information:

- If you have to prove other language skills for your study program, you need to do so upon enrollment, hence it is not part of the application process.
- Applicants with certificates from China, India or Vietnam have to submit the original certification from an Academic Evaluation Centre (Akademische Prüfstelle (APS)) in addition to the required documents.
- Missing documents due to flight: request self-disclosure form from uni-assist (application still possible)



Admission quotas

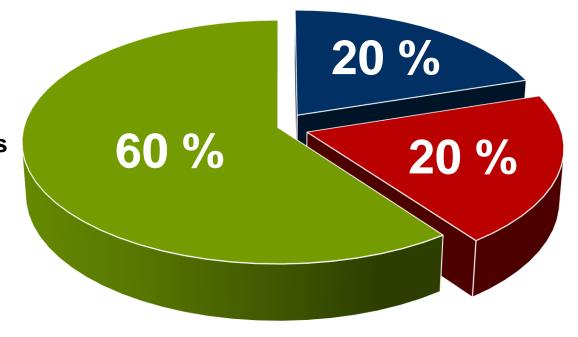
8 % to applicants with no German abitur AND no EU citizenship (5 % in Veterinary Medicine and Pharmacy)

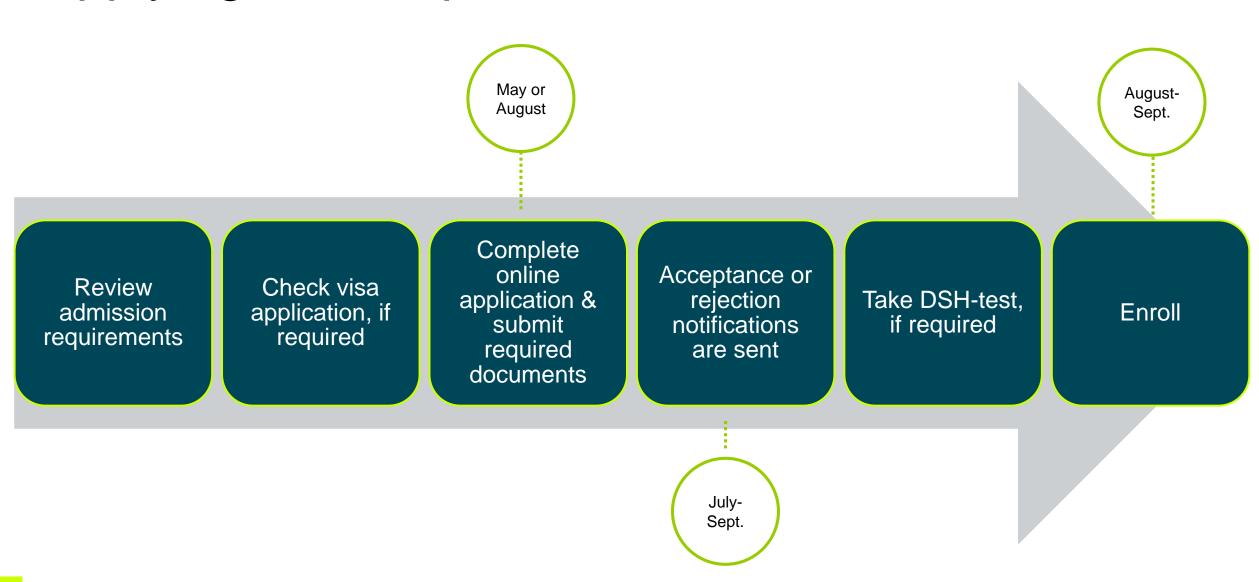
of the rest:

20 % according to the grade point average (GPA)

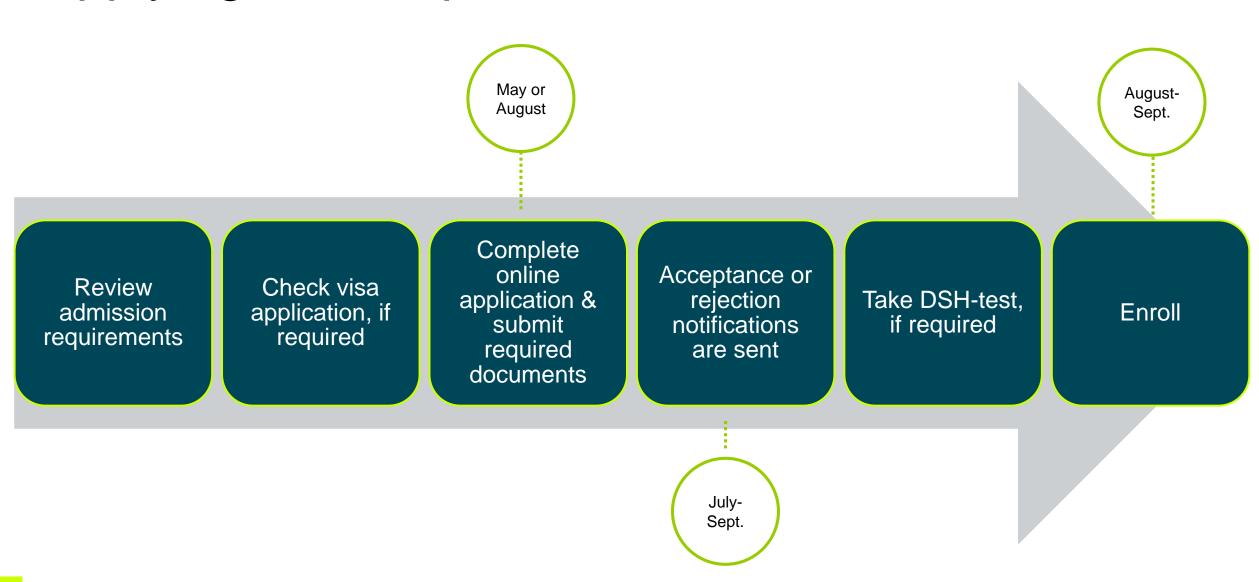
20 % according to the number of waiting semesters

60 % according to a quota of the university GPA + practical/vocational experiences, or GPA + study test





Application and Admission Process for Master's study programs



Consecutive master programs

- ✓ undergraduate degree in the same or a similar field of study
- ✓ sometimes specialization, credit points in specific modules
- ✓ usually German skills
- ✓ often further language skills

Master of Education

- university degree with specific amount of credits in didactics and pedagogics from a German university
- √ German skills
- ✓ often further language skills

Continuing education master programs

- ✓ university degree
- ✓ vocational experiences of at least 12 months in the field of study
- ✓ often German skills
- √ often further language skills

programs charge tuition fees

Consecutive master programs

- ✓ undergraduate degree in the same or a similar field of study
- ✓ sometimes specialization, credit points in specific modules
- ✓ usually German skills
- ✓ often further language skills

Chemistry

- Master's programs

Department of Biology, Chemistry, and Pharmacy
Institute of Chemistry and Biochemistry



Contact	Björn Kleier
Address	Arnimallee 22 14195 Berlin
Telephone	(030) 838-53701 (only for admission requirements and study program)
Email	admission@chemie.fu-berlin.de
Homepage	Chemie (Master) • Department of Biology, Chemistry, and

Disam Maian

Pharmacy

Consecutive master programs

- ✓ undergraduate degree in the same or a similar field of study
- ✓ sometimes specialization, credit points in specific modules
- ✓ usually German skills
- ✓ often further language skills

Admission Requirements

For admittance to the master's program applicants need to fulfill the following admission requirements:

- Bachelor's degree in business administration with a minimum of 18 credit points in accounting and/or taxation and also with a minimum of 18 credit points in mathematics, statistics, and/or econometrics or an equivalent degree with a minimum of 18 credit points in accounting and/or taxation and also with a minimum of 18 credit points in mathematics, statistics, and/or econometrics.
- Proof of English language skills (level B2 CEFR) or equivalent.
- Applicants are required to show the ability to treat subjects in the areas of Management and/or Marketing under supervision with scientifically sound methods. The Bachelor's thesis or a term paper of at least 15 pages text may serve as proof of this ability.

The DSH - or German Language University Entrance Exam for Foreign Students - is obligatory for all applicants whose first language is not German and who have earned their initial degree from a university (or equivalent institution) where the language of instruction is not German.

Detailed information on application requirements can be found on the master's program's website.

Consecutive master programs

- ✓ undergraduate degree in the same or a similar field of study
- ✓ sometimes specialization, credit points in specific modules
- ✓ usually German skills
- ✓ often further language skills

Admission Requirements

For admittance to the master's program applicants need to fulfill the following admission requirements:

- Bachelor's degree in art history or equivalent university degree with credit points in art history corresponding to the program at Freie Universität Berlin with at least 60 credit points.
- Proof of English language skills (level B1 CEFR).
- Proof of another modern foreign language (level B1 CEFR) or Latin language skills.

The DSH - or German Language University Entrance Exam for Foreign Students - is obligatory for all applicants whose first language is not German and who have earned their initial degree from a university (or equivalent institution) where the language of instruction is not German.

Questions related to Admission Requirements

Applied Literary Studies - Contemporary Literature

- Master's programs

Department of Philosophy and Humanities
Peter Szondi Institute of Comparative Literature

Peter Szondi Institute of Comparative Literature		
Contact	Dr. Dorothee Risse, Dr. Johanna Bundschuh-van Duikeren	
Address	Habelschwerdter Allee 45 14195 Berlin	
Telephone	(030) 838-72329, (030) 838-60567	
Fax	(030) 838-723 00	
Email	maagwlit@zedat.fu-berlin.de	
Homepage	Masterstudiengang Angewandte Literaturwissenschaft - Gegenwartsliteratur (in German)	



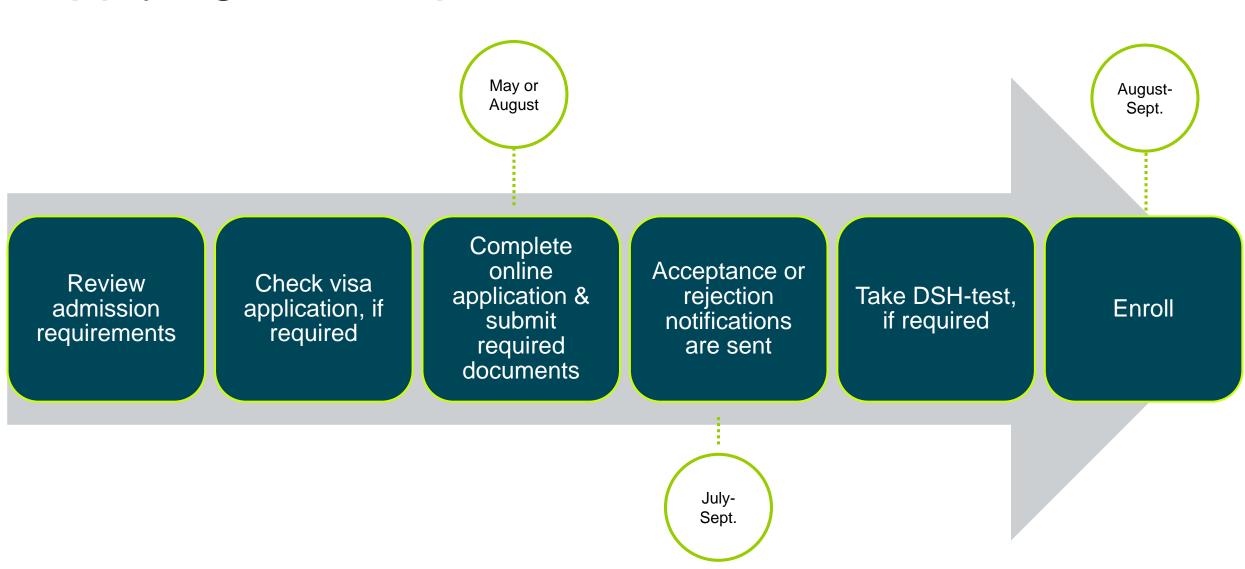
German Skills

For enrollment, you need one of these certificates

- DSH 2 (test offered by FU Berlin)
- Telc C 1-Hochschule
- C 2-Zertifikat des Goethe-Instituts
- Deutsches Sprachdiplom der Kultusministerkonferenz - Zweite Stufe (DSD II)
- Feststellungsprüfung des Studienkollegs (Assessment Exam of the Studienkolleg)
- <u>TestDaF</u> with at least level 4 in all four parts

For the application, you need one of these certificates

- C1 CEFR certificate with grades
- <u>TestDaF</u> with at least level 4 in two parts and level 3 in two parts (f.e. 4/4/3/3)
- language evaluation test, which attests skills at level C1 CEFR
- DSH 1



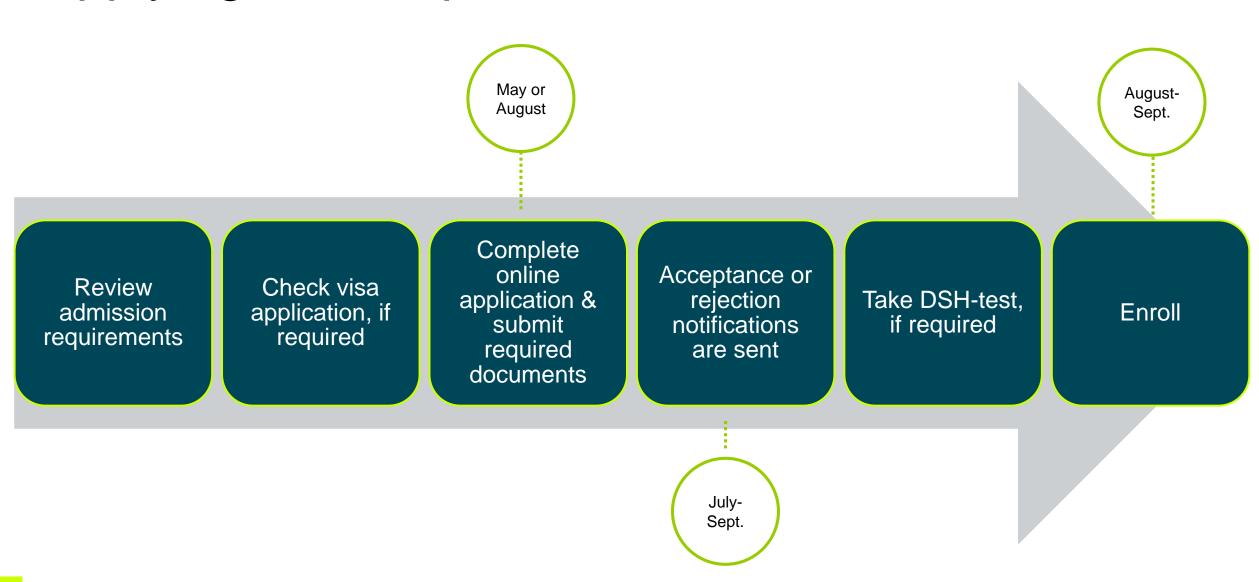
Visa and Residency Permits, if required

Do I need a visa?

- Check https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node
- https://www.daad.de/en/studying-in-germany/living-in-germany/visa/
- https://www.study-in-germany.de/en/plan-your-studies/requirements/visa/

Where do I apply for a visa?

- Contact the German embassy or consulate in your home country. You can find the addresses of the German embassy or consulate here: https://www.auswaertiges-amt.de/en/about-us/auslandsvertretungen
- Information on how to apply and required documents is available on the website of the respective German embassy or consulate.



Deadlines

Consecutive Master's programs (without Master of Education) with at least one admission restriction in the first semester or higher semester:

for the summer semester: 01.12. - 15.01.

for the winter semester: 24.04. - 31.05.

Consecutive Master's programs offered without restriction in all subject semesters, and all Master of Education degrees:

for the summer semester: 01.12. - 15.02.

for the winter semester: 24.04. - 15.08.

Continuing Education Master's programs:

Deadline according to the program description

Number of Applications

Consecutive master programs, 1st semester → maximum of 2 applications

Consecutive master programs, higher semester → 1 application

Continuing education master programs → as many as you wish

Application pathways

Bachelor degree obtained in Germany or application for continuing education master programs

→ application online through



Bachelor degree obtained outside of Germany

→ application online via



Online Application through Freie Universität Berlin

Bachelor degree obtained in Germany, or application for continuiung education master programs

- Register for an application account in the FU portal
- > Fill out the online form and submit it digitally
- > Receive a link for the application portal via e-mail
- > Upload all relevant documents

Online Application through uni-assist

Bachelor degree obtained outside of Germany

- > Register for the application portal MyAssist at www.uni-assist.de/en
- > Fill out the online form and submit it digitally
- Upload all relevant documents
- Pay the application fee*
- *EUR 75.00 for your first application, EUR 30.00 for every further application

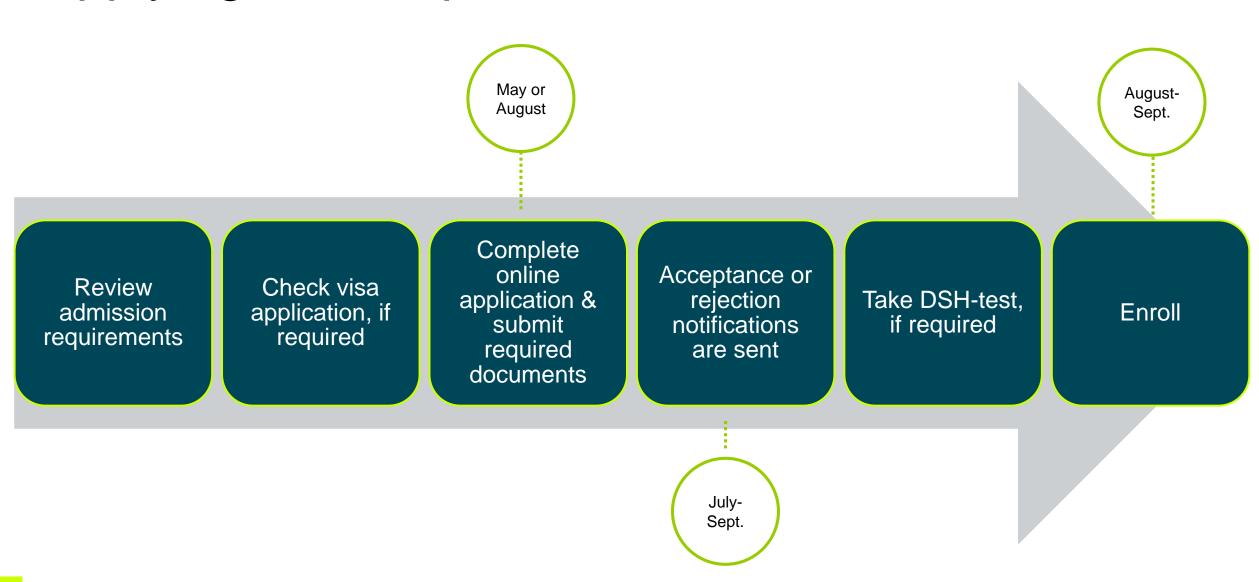
Documents to Submit

- > Bachelor degree (if obtained) mandatory for application to higher semester
- Official 2/3 certificate with provisional overall grade (Stamp and signature by examination office or digital signature, only FU students)
- Subject and grade overview (Transcript of Records) by examination office with stamp and signature or digital signature
- Application for higher semesters: official transcript of master degree as well as proof of period of study in master degree
- If applicable proof of German proficiency
 (if bachelor degree has been obtained outside of Germany and language of instruction was not German)

Documents to Submit

- > Proof of other language skills (if master program requires it)
- A current certificate of enrollment or certificate of withdrawal from enrollment
- ➤ If applicable **certificate over additional qualification** relevant to the degree (if required as selection criteria by admission statue)
- If applicable further documents (if required as selection criteria by admission statue)

Certificates which are not in German or English have to be translated by a sworn-in translator



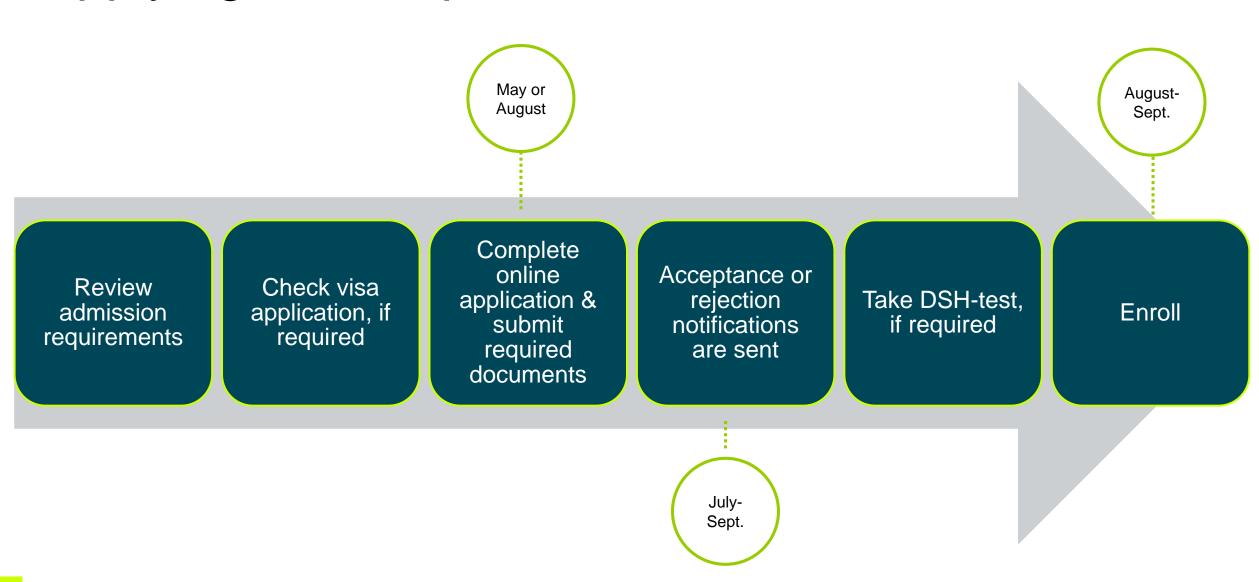
Selection Process

> 5 % hardships

Remaining study places:

- > 20 % wait time
- > 80 % university quota*

*calculation depends on the master program's admission statues; usually the grade point average of your bachelor degree plus additional points for vocational experience, or subject-related specialisations, or an interview, or an combination of all.





Questions related to your Application

www.fu-berlin.de/en/studium/beratung/ssc

info-service@fu-berlin.de

+4930 838 70000

Mon-Thu 9-17h, Friday 9-15h



Student Services Center, Image: Neslihan Berrais

Costs and finances

- Costs depending on living situation, family status, lifestyle etc.
- No general study fees
- Semester contribution including public transport) of currently a little over EUR 300,00
- Federal Student Assistance Act also available for non-German students if they fulfil certain criteria; maximum rate about 900 €/month as an orientation (https://www.stw.berlin/en/finanzierung/baf%C3%B6g-for-international-students.html)
- Scholarships: www.daad.de / www.stipendiumplus.de / www.mystipendium.de / www.e-fellows.net
- Student credits (Studentische Darlehenskasse, Bildungskredit des Bundesverwaltungsamt, KfW, banks ...)