

Freie Universität  Berlin



Dual Career & Family Service

# Childcare during Conferences

[www.fu-berlin.de/family](http://www.fu-berlin.de/family)



Photo: Centrum für Hochschulentwicklung / David Ausserhofer

## Childcare during Conferences

Childcare during conferences is an important part of helping to balance work and family life. The Dual Career & Family Service provides information on available childcare options.

### Support provided by the Dual Career & Family Service

- Referrals to childcare agencies
- Boilerplate text for the invitation
- Sample registration forms for children
- Organizational tips

### Financing

For an individual quote regarding the personnel costs, including insurance coverage and any materials that may be needed to make the space a welcoming place for children, please contact the childcare agency. The conference organizer is responsible for the costs of childcare during the conference.

For information and forms, please see the website of the Dual Career & Family Service.

### Contact

Dual Career & Family Service  
Rudeloffweg 25/27  
14195 Berlin  
Tel.: (030) 838-51137  
Fax: (030) 838-451137

[dcfam-service@fu-berlin.de](mailto:dcfam-service@fu-berlin.de)  
[www.fu-berlin.de/family](http://www.fu-berlin.de/family)

Last updated: March 2016



**FAMILIE IN DER  
HOCHSCHULE**

Mitglied des best practice-Clubs